

This Memorandum of Understanding (MOU) contains basic provisions, which guides the working relationship between the Purdue researcher (referred to here as *The Faculty Partner*) and *Purdue IT* concerning the purchase and use of persistent group storage.

Terms

This agreement will be in effect for one year beginning upon the date when access to the persistent group storage is granted to the faculty partner. For example, if the faculty partner were granted access to the storage on June 1, 2013, the agreement would be in effect until May 31, 2013. *Purdue IT* will notify the faculty partner at least 1-month in advance of the end date of the agreement and provide the option for a one-year renewal. If the faculty partner chooses not to renew the agreement, then access will be revoked at the conclusion of the original agreement date. If necessary, an additional 30-days of read-only access will be granted to allow the *Faculty Partner* to transfer/save data from the storage system before access is fully revoked.

Service Overview

The Faculty Partner agrees to purchase access to persistent group storage. Details on hardware specifications, as well as intended use of the storage infrastructure can be referenced on the RCAC website at: <https://www.rcac.purdue.edu/userinfo/resources/nas/>

Purdue IT Responsibilities

- Provide storage infrastructure, including networking.
- Establish and maintain user accounts and groups.
- Maintain storage system hardware and software.
- Provide system administration services and technical support.
- Maintain snapshot backups of the group storage space.
- Provide information regarding the storage system via the RCAC website, and email as appropriate.

Faculty Partner Responsibilities

- Provide funding for access to the persistent group storage as identified.
- Identify users who are allowed access to *The Faculty Partner's* group storage space.
- Ensure that data that must be protected by Federal security or privacy laws (e.g., HIPAA, ITAR, classified information, etc.) is not stored on this system. This system is not intended to meet the enhanced security required by those laws or regulations.
- Report issues or request assistance by emailing rcac-help@purdue.edu.
- Routinely check the RCAC website, and email from RCAC for information regarding this system.
- Agree not to utilize the persistent group storage space as a high-performance working space for running jobs.

Service Availability

Purdue IT will maintain the group storage system as a highly available, 24/7 resource. However, there are

exceptions to the availability of the service:

- Unplanned system outages due to issues with other aspects of the facility such as power, HVAC, network, or emergency maintenance to address computer security incidents may prevent the use of the storage system in a timely manner.
- Routine software and hardware maintenance of the system. Maintenance windows are typically announced at least 4 weeks in advance.

Acceptable Use Policies

The Faculty Partner, his/her research team, and *Purdue IT* staff agree to comply with all Purdue University and Purdue IT/RCAC policies and procedures, including the University's information technology policies located at: <http://www.purdue.edu/securePurdue>. The system is not intended to store data protected by Federal privacy and security laws (e.g., HIPAA, ITAR, classified, etc.). It is the responsibility of the faculty partner to ensure that no protected data is stored on the system. Questions about information security may be directed to the Purdue IT Help Desk at (765)494-4000.

Facilities

The persistent group storage system is housed in a secure data center facility managed by *Purdue IT*.

Support Process

All incident reporting should start with an email to rcac-help@purdue.edu. *Purdue IT* will provide a response within one business day. In general, critical issues will be addressed as soon as possible. Critical issues are defined as disruptions to large portions of the storage infrastructure.

Termination

Either party may terminate this agreement by providing written notification to the other party thirty (30) days in advance of termination. In the event of termination, all equipment will remain the property of *Purdue IT*, and no refund will be given. If necessary, an additional 30-days of read-only access will be granted to allow the *Faculty Partner* to transfer/save data from the storage system before access is fully revoked.